

**Town of Preston  
105 Back Landing Road  
Regular Meeting 7pm.  
August 1, 2022**

**Attendees:** Robert Stacey, Nelson Anderson, Douglas VanDerveer

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Comm. Anderson made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Stacey and unanimously approved.

**Police Report for July 2022**

110 hours assigned with a total of 24 assignments

- 236 Calls for service
- 6 Reports taken
- 67 Traffic Stops
- 108 Traffic Violations
- 3 Arrest

**Public Works Report –**

- pumped 2,243,300 gallons of water
- discharged 1,268,885 gallons of wastewater
- put flags up on Main St. We also removed them 3 weeks later.
- repaired a water leak on Sunset Blvd.
- added two yards of mulch to the playground to cover some areas that have thinned out.
- removed a tree from the park that died.
- pressure washed the pavilion and painted it
- also painted the yellow no parking line at town hall and we repainted the white lines in the parking lot.
- repaired an hour meter at the sewer plant when the lens was broken.
- repaired a metal discharge gate on the clarifier at the sewer plant.
- replaced a sensor cap on the D.O. meter at the aeration basin at the sewer plant. However, it needs to be reset inside the plant and we can't do that. Prostart needs to reset or tell us what they think we need to get it working again.
- cleaned the Ammonia probe at the sewer plant and it is working again.
- met the Hach representative while he set up our new composite sampler. We are now back in compliance with our new flow paced sampler.
- raised the auger out of the flow channel at the screen room. We found a notation on Prostarts daily log about a noise in the auger. After investigating the auger, we removed a piece of concrete from the channel and cleaned it. The noise seems to have quieted down so we will keep an eye on it.
- installed a shut off valve and a hose bib in the upstairs section of the screen room at the request of Prostart.
- unclogged a pump at the reject pump station at the sewer plant.
- patched a hole in the road on Apple Lane.
  
- watered trees and bushes and plants in the park Monday, Wednesday and Friday, until they get established.

-also cut grass and sprayed weeds all month

### **Administrative Report – Amber Korell**

- **WWTP:**
  - Worked with Prostart, MDE, and GMB on our WWTP
  - The Workstation computer has been serviced and is back in use. OCC is installed a new SDD and updated our win911 software
  - Both Dale and Jimmy are working on becoming licensed 5A WWTP Operator.
  - MDE conducted a site visit and compliance inspection on 7-21-22; Comm., Prostart and Public Works were all copied on the report email.
  - Worked with Howard Goldberg and attended mediation with JCC on 7-19-22
  - Composite Sampler-
    - Hach Rep. and Bilbrough's installed the CS on July 21<sup>st</sup>
    - We asked Hach to quote us on a service contract
- **Town Hall:**
  - Codes inspected properties and sent out violation notices and failure to get permit letters. Sandy has begun to do codes and is creating detailed documents to keep track of code violations for the town,
  - Completed our Quarterly tax deposits and reports
  - Began working with ASG and UHY in preparation for our Audit the end of Sept.
  - T-Mobile: has signed the lease and has been issued a building permit per SC approval.
  - Attended a MD State Retirement training on 6-22
- **Planning and Zoning**
  - Worked with MDIA and Issued Building Permits
  - Attended a MDP training session in Denton on 6-14-22
- **Parks and Recreation**
  - June 4<sup>th</sup>, we had our 1<sup>st</sup> concert in the park with Southbound and a paint/hide a rock in the park art workshop 😊 both Sponsored by Caroline County Council of Arts
  - Held a "Father's Day" craft workshop June 18<sup>th</sup> from 10-12pm where we created ALL ABOUT MY DAD posters with the local youth. Both Sponsored by Caroline County Council of Arts
  - Began work in the park to complete our projects awarded in the CPP Grant
  - Received Approval from our GREEN GRANT submittal with Shore Rivers, they will be on site Aug. 2 to start surveying
  - Continue to plan our SUMMERDAZE event scheduled for August 13<sup>th</sup> 12-5pm with a Vendors Market from 9-5pm.

### **Planning and Zoning – No Report**

#### **New Business**

-Comm. Anderson made a motion to approve the bills for June and July 2022; Comm. Stacey seconded the motion. All approved.

-Comm. Anderson made a motion to enlist on a month-to-month basis with PMC. LLC with new rates as presented; once a week inspection. Comm. Stacey seconded the motion, all approved.

-Comm. Anderson made a motion to approve to Reimb. Comm. Winston for MML Summer Conference Registration \$555.00; Comm. Stacey seconded the motion. All approved.

-Comm. Nelson made a motion to approve Town Hall HVAC replacement with Shorely Comfortable for \$8, 836.00; Comm. Stacey seconded the motion. All approved.

-Comm. Anderson made a motion to approve the WWTP Air Condition Repair with Shorely Comfortable for \$518.00; Comm. Stacey seconded the motion. All approved.

-Comm. Stacey states to have our new HVAC units registered for the warranty. All agreed

-Comm. Stacey made a motion to adjourn the meeting at 7:30pm; Comm. Anderson seconded the motion. All approved.

The meeting adjourned at 7:30pm.

Respectfully Submitted by: Amber Korell